

## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 09/2017

No. 20, Ward Place Colombo 07

10<sup>th</sup> March 2017

Vice Chancellors of Universities Rectors of Campuses Directors of Institutes

## MATERNITY LEAVE AND NURSING INTERVALS FOR FEMALE EMPLOYEES OF THE UNIVERSITY SYSTEM

Your kind attention is drawn to the Commission Circular No. 10/2013 of 02.09.2013.

- 2. University Grants Commission at its 955<sup>th</sup> meeting held on 15.12.2016 having noted that the provisions are available to grant maternity leave to new appointees in the Public Service who receive their permanent appointments after child birth, decided that such provision be made applicable for the female employees of the university system as well.
- 3. As such, the remaining number of days after deducting the number of days between the date of the child birth and the date of assumption of duties of the new appointee, from the maternity leave entitlement of 84 days, can be granted as full pay leave as per Commission Circular No. 10/2013.
- 4. Therefore, any female employee who has received an appointment in the university system after a child birth and still within the period entitled to obtain maternity leave with full pay, is entitled for the balance period of leave within 84 days, as stated above.

5. Please take action accordingly.

Prof. Mohan de Silva Chairman

Copies:

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- 2. Chairman's Office/UGC
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- 4. Members of the UGC
- 5. Secretary/UGC
- 6. Deans of Faculties
- 7. Registrars of Universities
- 8. Accountant/UGC
- 9. Bursars of Universities
- 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
- 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
- 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
- 13. Internal Auditor/UGC
- 14. Govt. Audit Superintendents of Universities
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